



Infection Prevention and Control – British Columbia (IPAC-BC)

General Application for Education Funding

**Extended Deadline: April 30, 2025 @ midnight**

(See [Scoring Matrix](#) for evaluation criteria)

Name (in full) \_\_\_\_\_  
Address: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Phone # \_\_\_\_\_  
Email: \_\_\_\_\_  
Employment Title/Position: \_\_\_\_\_  
Organization: \_\_\_\_\_  
IPAC Canada Registration # \_\_\_\_\_

Conference/Education Program Attending (title): \_\_\_\_\_

Date(s): \_\_\_\_\_

Location: \_\_\_\_\_

Please provide a rationale for your application and intended use of the funds (200 words). Attach it with email (separate MS word document). Points will be given for each of the following: 1) Professional Development and Accountability 2) Leadership 3) Expanding IPAC Knowledge in the Workplace 4) Commitment to Patient Safety and Building of Culture 5) Commitment to Lifelong Learning

(1.0 point awarded for each category, max of 5.0 points in total)

Projected Costs:	Tuition or Registration	\$ _____
	Travel	\$ _____
	Accommodation	\$ _____
	Total	\$ _____

Please list if there is any other funding available to you and attach documentation (e.g. funding from health authority, BCNU scholarship, private sector funding, etc.)



Please indicate attendance at any conference/workshop with an infection control focus in the last 24- 48 months where you were awarded scholarship funds by IPAC BC.

(3.0 points awarded if no previous scholarships, 2.0 points for >49 months, 1.0 point within past 24-48 months)

---

**Recent Active Involvement in Chapter or National Activities:**

IPAC BC: ☐ YES

☐ NO

IPAC Canada: ☐ YES

☐ NO

Type of involvement (please name): \_\_\_\_\_

---

("Recent" includes within the past 5 years. For list of activity examples, refer to [Scoring Matrix](#). 1.0 point for each activity involvement for a max of 2.0 points total)

Have you submitted an abstract (oral presentation or poster) for the event for which you are applying? (2.0 points) \*Note: It is **not** required to submit an abstract to apply for education funding.

---

Will you provide a brief post conference summary at a BC Chapter meeting?

☐ YES

☐ NO

*I have reviewed and agree to comply with IPAC BC funding requirements.*

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please email application to [IPACBC@ipac-canada.org](mailto:IPACBC@ipac-canada.org) by April 30, 2025.

**POLICY:**

Upon successful application, monies will be awarded to eligible members for the purpose of attending the IPAC-Canada annual conference or other infection control related educational event.

The successful applicant will be selected on qualification and achievement criteria by the Scholarship Committee according to the [scoring matrix](#). In the event that funds are limited, available monies will be divided equally among successful applicants.

**GUIDELINES:****Funds Available:**

- Available monies are dependent on the amount in the Educational Fund and other funds as designated by the membership.
- The membership shall be informed as to the amount of funding available.
- Total award to any one person shall not exceed \$2000
- Reimbursement will occur after attendance at an educational event and when original receipts are provided. Reimbursable items include registration fee, travel, accommodation and food if not provided (breakfast \$15, Lunch \$20, dinner \$30).
- The successful candidate must submit receipts within 30 days of the event.
- Recipients having received other scholarships will only receive the balance of the remaining funds, receipts showing other claims must be submitted along with the IPAC BC claims.
- Members may only receive either IPAC BC scholarship or Moira Walker, in one calendar year.

**Applicants:**

- Applicants shall be members in good standing of IPAC-BC/IPAC-Canada and must have been a member of IPAC-BC for at least 12 months.
- Applicants are required to provide a rationale for their application and intended use of the funds. Funds may be used to cover registration/tuition, travel, accommodation, and meals, up to the total of awarded scholarship.
- Applicants shall submit correctly completed requests to IPAC BC ([IPACBC@ipac-canada.org](mailto:IPACBC@ipac-canada.org)) by Apr 30, 2025.
- If an IPAC BC member is unable to use monies granted, it is the responsibility of the member to notify IPAC BC in a timely manner so funds can then be made available to other applicants.